

Village Comparison Document

Retirement Villages Act 1999 (Section 74)

This form is effective from 1 February 2019

ABN: 86 504 771 740



Canossa Gardens Retirement Village

Important information for the prospective resident

- The Village Comparison Document gives general information about the retirement village accommodation, facilities and services, including the general costs of moving into, living in and leaving the retirement village. This makes it easier for you to compare retirement villages.
- The *Retirement Villages Act 1999* requires a retirement village scheme operator to:
 - provide a copy of the Village Comparison Document to a prospective resident of the retirement village within seven days of receiving a request
 - include a copy of the Village Comparison Document with any promotional material given to a person, other than through a general distribution (e.g. mail-out)
 - publish the Village Comparison Document on the village's website so that the document, or a link to it appears prominently on each page of the website that contains, or has a link to, marketing material for the village
- You can access a copy of this Village Comparison Document on the village website at www.canossa.org.au
- All amounts in this document are GST-inclusive, unless stated otherwise where that is permitted by law.

Notice for prospective residents

Before you decide whether to live in a retirement village, you should:

- Seek independent legal advice about the retirement village contract – there are different types of contracts and they can be complex
- Find out the financial commitments involved – in particular, you should understand and consider ingoing costs, ongoing fees and charges (which can increase) and how much it will cost you when you leave the village permanently
- Consider any impacts to any pensions, rate subsidies and rebates you currently receive
- Consider what questions to ask the village manager before signing a contract
- Consider whether retirement village living provides the lifestyle that is right for you. Moving into a retirement village is very different to moving into a new house. It involves buying into a village with communal facilities where usually some of the costs of this lifestyle are deferred until you leave the village. These deferred costs when you leave your unit may be significant.
- Seek further information and advice to help with making a decision that is right for you. Some useful contacts are listed at the end of this document, including:

- Queensland Retirement Village and Park Advice Service (QRVPAS) which provides free information and legal assistance for residents and prospective residents of retirement village. See www.caxton.org.au or phone 07 3214 6333.
- The Queensland Law Society which can provide a list of lawyers who practice retirement village law. See www.qls.com.au or phone: 1300 367 757.

More information

- If you decide to move into a retirement village, the operator will provide you with a Prospective Costs Document for your selected unit, a residence contract and other legal documents.
- By law, you must have a copy of the Village Comparison Document, the Prospective Costs Document, the village by-laws, your residence contract and all attachments to your residence contract for at least 21 days before you and the operator enter into the residence contract. This is to give you time to read these documents carefully and seek professional advice about your legal and financial interests. You have the right to waive the 21-day period if you get legal advice from a Queensland lawyer about your contract.

The information in this Village Comparison Document is correct as at *1 December 2024* and applies to prospective residents.

Some of the information in this document may not apply to existing residence contracts.

Part 1 – Operator and management details

<p>1.1 Retirement village location</p>	<p>Retirement Village Name ...Canossa Gardens Retirement Village...</p> <p>Street Address 11 Fort Road</p> <p>Suburb OXLEY State QLD Post Code 4075</p>
<p>1.2 Owner of the land on which the retirement village scheme is located</p>	<p>Name of land owner Ozcare</p> <p>Australian Company Number (ACN)072 422 925.....</p> <p>Address 6 River TerraceSuburb ...Kangaroo Point... State ...QLD...Post Code ...4169...</p>
<p>1.3 Village operator</p>	<p>Name of entity that operates the retirement village (scheme operator)</p> <p>.....Ozcare.....</p> <p>Australian Company Number (ACN)072 422 925.....</p> <p>Address PO Box 912...</p> <p>Suburb Fortitude Valley..... State QLD...Post Code 4006...</p> <p>Date entity became operator 01/12/2020</p>
<p>1.4 Village management and onsite availability</p>	<p>Name of village management entity and contact details</p> <p>Ozcare</p> <p>Australian Company Number (ACN)072 422 925.....</p>

	<p>Phone ...07 3717 5555...Emailcanossa@ozcare.org.au ...</p> <p>An onsite manager (or representative) is available to residents:</p> <p><input checked="" type="checkbox"/> Full time</p> <p>Onsite availability includes:</p> <p>An onsite manager (or representative) is available to residents:</p> <p>Weekdays: Business hours, Monday – Friday – 8.00am – 4.30pm</p> <p>Weekends: Not available</p>
<p>1.5 Approved closure plan or transition plan for the retirement village</p>	<p>Is there an approved transition plan for the village?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><i>A written transition plan approved by the Department of Communities, Housing and Digital Economy is required when an existing operator is transitioning control of the retirement village scheme's operation to a new operator.</i></p> <p>Is there an approved closure plan for the village?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><i>A written closure plan approved by the residents of the village (by a special resolution at a residents meeting) or by the Department of Communities, Housing and Digital Economy is required if an operator is closing a retirement village scheme. This includes winding down or stopping to operate the village, even temporarily.</i></p>
<p>1.6 Statutory Charge over retirement village land.</p>	<p><i>Tenure in a leasehold or freehold scheme is secured by the registration of your interest on the certificate of title for the property. There is no statutory charge registered over leasehold schemes and freehold schemes.</i></p> <p><i>In relation to licence schemes, a statutory charge over the land is normally registered on the certificate of title by the chief executive of the department administering the Act. It there is no statutory charge registered on a licence scheme, which may be the case for some religious, charitable or community purpose organisations, you should check if the security of tenure offered meets your requirements.</i></p> <p>Is a statutory charge registered on the certificate of title for the retirement village land?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes, provide details of the registered statutory charge</p> <p>.....</p>
<p>Part 2 – Age limits</p>	
<p>2.1 What age limits apply to residents in this village?</p>	<p><u>Prospective residents (or in the case of a couple residing in the same unit, one member of the couple) must be aged at least 65 years on taking up residence in the Village.</u></p>

The Operator expressly reserves the right to decline any application for residence and to vary age limitation criteria at its discretion.

ACCOMMODATION, FACILITIES AND SERVICES

Part 3 – Accommodation units: Nature of ownership or tenure

3.1 Resident ownership or tenure of the units in the village is:

- Freehold (owner resident)
- Lease (non-owner resident)
- Licence (non-owner resident)
- Share in company title entity (non-owner resident)
- Unit in unit trust (non-owner resident)
- Rental (non-owner resident)
- Other *[specify]*

Accommodation types

3.2 Number of units by accommodation type and tenure

There are 83 units in the village, comprising
 ...4...single story units; ...20... units in multi-story building with 2 levels; 8 units in multi-storey building with 3 levels (including basement carpark); 15 units in multi-storey building with 4 levels (including basement carpark); 21 units in multi-storey building with 4 levels; 15 serviced apartments in multi-storey building with 4 levels.

Accommodation unit	Freehold	Leasehold	Licence	Other <i>[name]</i>
Independent living units				
- One bedroom			4	
- Two bedroom			26	
- Three bedroom			38	
Serviced apartments				
- One bedroom			13	
- Two bedroom			2	
Total number of units			83	

Access and design

3.3 What disability access and design features do the units and the village contain?

- Level access from the street into and between all areas of the unit (i.e. no external or internal steps or stairs) in some units
- Alternatively, a ramp, elevator or lift allows entry into some units
- Width of doorways allow for wheelchair access in all units
- Toilet is accessible in a wheelchair in some units
- Other key features in the units or village that cater for people with disability or assist residents to age in place

	There are grab rails in the bathrooms of all units, power points at 1m from ground level in all units, mixer taps in all units, elevated oven in some units.
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Part 4 – Parking for residents and visitors

<p>4.1 What car parking in the village is available for residents?</p>	<p><input checked="" type="checkbox"/> Some [24] units with own garage or carport attached or adjacent to the unit</p> <p><input checked="" type="checkbox"/> Some [21] units with own garage or carport separate from the unit (refer to Note 1 below)</p> <p><input checked="" type="checkbox"/> Some [23] units with own car park space separate from the unit (refer to Note 2 below)</p> <p><input checked="" type="checkbox"/> 15 Serviced apartments units with no car parking for residents</p> <p>Restrictions on resident’s car parking include:</p> <p>Car needs to fit within a standard parking bay space</p> <p>Note 1: The Independent Living Units in Verona House do not have designated garages, however residents of these units may licence one of the covered carports located adjacent to Verona House from the scheme operator (subject to availability). The scheme operator does not guarantee that a carport will be available to all residents of the Independent Living Units in Verona House.</p> <p>Residents must apply to the scheme operator for a licence and, if a carport is available and the operator agrees to the licence, residents will be required to enter into a Licence Agreement and pay the applicable licence fee. The licence fee is subject to change and details of the current fee can be obtained from the Village Manager.</p> <p>Note 2: These units have access to basement car park spaces.</p>
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<p>4.2 Is parking in the village available for visitors? If yes, parking restrictions include</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>There are no parking restrictions for genuine visitors using the parking spaces. Residents must provide access to visitors via the electronic security gate located at 11 Fort Road, Oxley. The village operator will determine whether a visitor is genuine at its discretion and reserves the right to exclude non-genuine visitors from the village.</p>
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Part 5 – Planning and development

<p>5.1 Is construction or development of the village complete?</p>	<p>Year village construction started</p> <p><input type="checkbox"/> Fully developed / completed</p> <p><input checked="" type="checkbox"/> Partially developed / completed</p> <p><input type="checkbox"/> Construction yet to commence</p> <p>Note: The village operator has no current plan to develop or redevelop the retirement village land, however, has identified capacity for an additional 240 Independent Living Units on the retirement village land.</p>
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	The village operator reserves the right to further develop or redevelop the retirement village land, which may include the construction of new accommodation units and/or new facilities, in the future.
<p>5.2 Construction, development applications and development approvals</p> <p>Provide details and timeframe of development or proposed development, including the final number and types of units and any new facilities.</p>	Provide detail of any construction, development or redevelopment relating to the retirement village land, including details of any related development approval or development applications in accordance with the <i>Planning Act 2016</i>
<p>5.3 Redevelopment plan under the Retirement Villages Act 1999</p>	<p>Is there an approved redevelopment plan for the village under the <i>Retirement Villages Act</i>?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><i>The Retirement Villages Act may require a written redevelopment plan for certain types of redevelopment of the village and this is different to a development approval. A redevelopment plan must be approved by the residents of the village (by a special resolution at a residents meeting) or by the Department of Communities, Housing and Digital Economy.</i></p> <p>Note: see notice at end of document regarding inspection of the development approval documents.</p>

Part 6 – Facilities onsite at the village

<p>6.1 The following facilities are currently available to residents:</p>	<p><input type="checkbox"/> Activities or games room</p> <p><input type="checkbox"/> Arts and crafts room</p> <p><input type="checkbox"/> Auditorium</p> <p><input checked="" type="checkbox"/> BBQ area outdoors</p> <p><input type="checkbox"/> Billiards room</p> <p><input type="checkbox"/> Bowling green [indoor/outdoor]</p> <p><input type="checkbox"/> Business centre (e.g. computers, printers, internet access)</p> <p><input checked="" type="checkbox"/> Chapel / prayer room</p> <p><input checked="" type="checkbox"/> Communal laundries (Serviced Apartments only)</p>	<p><input type="checkbox"/> Medical consultation room</p> <p><input type="checkbox"/> Restaurant</p> <p><input type="checkbox"/> Shop</p> <p><input checked="" type="checkbox"/> Swimming pool [outdoor] [not heated]</p> <p><input type="checkbox"/> Separate lounge in community centre</p> <p><input type="checkbox"/> Spa [indoor / outdoor] [heated / not heated]</p> <p><input type="checkbox"/> Storage area for boats / caravans</p> <p><input type="checkbox"/> Tennis court [full/half]</p> <p><input checked="" type="checkbox"/> Village bus or transport</p>
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<input checked="" type="checkbox"/> Community room or centre <input checked="" type="checkbox"/> Dining room – Facility available to Serviced Apartments residents <input checked="" type="checkbox"/> Gardens <input type="checkbox"/> Gym <input checked="" type="checkbox"/> Hairdressing or beauty room <input checked="" type="checkbox"/> Library	<input type="checkbox"/> Workshop <input type="checkbox"/> Other
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Details about any facility that is not funded from the General Services Charge paid by residents or if there are any restrictions on access or sharing of facilities (e.g. with an aged care facility).

The Village forms part of a health complex which currently includes a private hospital (no emergency services), residential aged care facility and medical and allied health services. Subject to the rules and regulations made by the operator, residents are able to access such services on a user-pays basis. This right is shared between residents of the complex and the general public. The operator does not make any representations with respect to services offered by other providers in the health complex or guarantee that any particular health care service will be provided in the health complex on a permanent basis.

The following facilities of the adjacent health complex are available to residents:

- Hospital coffee shop.
- 10 seat bus operated by residential aged care facility (note: there is no guarantee this facility will be replaced when the current bus is no longer operational).

Residents of the Village have access to our Ozcare VIP offering. This offer provides access our Residential Aged Care and Home Care Package services (terms and conditions apply). For details on the VIP offering please speak to your Village Manager. Hospital services are not included as part of the VIP offer.

Access to the Eastern lounge and prayer room located on the 3rd floor of Verona House is restricted to the retired members of the Christian Brothers and their invitees.

6.2 Does the village have an onsite, attached, adjacent or co-located residential aged care facility?

Yes No

Name of residential aged care facility and name of the approved provider

Bakhita Villa Aged Care Facility - These services are onsite, co-located on the land.

Note: Aged care facilities are not covered by the *Retirement Villages Act 1999 (Qld)*. The retirement village operator cannot keep places free or guarantee places in aged care for residents of the retirement village. To enter a residential aged care facility, you must be assessed as eligible by an Aged Care Assessment Team (ACAT) in accordance with the *Aged Care Act 1997 (Cwth)*. Exit fees may apply when you move from your retirement village unit to other accommodation and may involve entering a new contract.

Part 7 – Services

7.1 What services are provided to all village residents (funded from the General Services Charge fund paid by residents)?

Services funded from the General Services Charge include:

- Management, administration, promotion and marketing of the Village;
- Rates, taxes, charges and assessments payable to any Government, Local Government or Statutory Authority and the costs of compliance with requirements of all such bodies;
- Communal gardening and grounds maintenance;
- Other minor maintenance (except where it is the responsibility of the residents);
- External pest control;
- Common area lighting;
- Building and other insurances relating to the Village (excluding resident's contents insurance);

General support as required.

7.2 Are optional personal services provided or made available to residents on a user-pays basis?

Yes No

The village operator provides the following optional personal services to residents of *Serviced Apartments*:

3 meals per day, supplied linen service every week, weekly cleaning of units. The current fee is \$952.88 per calendar month.

The cost of supplying the personal services to residents of the Serviced Apartments is determined on a regular basis by management and may change at any time depending on the cost of providing the services.

Independent Living Units

Residents of the Independent Living Units may purchase meals from the kitchen. Those residents who wish to purchase meals must collect them from the trolley on 3rd floor as the service does not include delivery to the Independent Living Units. The current fee is \$15 per meal (subject to change).

Personal emergency alarms - \$35 per month plus the cost associated to the purchase and installation of alarm.

7.3 Does the retirement village operator provide government funded home care services under the *Aged Care Act 1997 (Cwth)*?

Yes, the operator is an Approved Provider of home care under the *Aged Care Act 1997* (Registered Accredited Care Supplier – RACS ID number 5945

Name: Ozcare

Registration numbers: NAPS Service ID CHSP-14892; HCP-18280

Note: Some residents may be eligible to receive a Home Care Package, or a Commonwealth Home Support Program subsidised by the Commonwealth Government if assessed as eligible by an aged care assessment team (ACAT) under the *Aged Care Act 1997 (Cwth)*. These home care services are not covered by the *Retirement Villages Act 1999 (Qld)*.

Residents can choose their own approved Home Care Provider and are not obliged to use the retirement village provider, if one is offered.

Part 8 – Security and emergency systems

8.1 Does the village have a security system?

Yes No

If yes:

- the security system details are:

An electronic gate located at 11 Fort Road Oxley prevents access to the village roads by unauthorised vehicles. Residents can access the Village using a remote-control device and visitors to the Independent Living Units can access the village by using the access panel on the gate to notify residents they have arrived, and the resident can open the gate from their unit to allow their visitor to enter and park in the village car spaces. The gate is not monitored.

the security system is monitored between:

Verona House residents have a code access system to access the building entrances after hours.

8.2 Does the village have an emergency help system?

Yes - all residents Optional No

If yes or optional:

- the emergency help system details are:

This is a user pays system by Tunstall Medical Alarms. Call unit in all independent living units and serviced apartments. Works within the unit only.

the emergency help system is monitored between:

24 hours per day, 7 days per week.

8.3 Does the village have equipment that provides for the safety or medical emergency of residents?

Yes No

If yes, list or provide details e.g. first aid kit, defibrillator

A first aid kit is available in the Village Managers Office

COSTS AND FINANCIAL MANAGEMENT

Part 9 – Ingoing contribution - entry costs to live in the village

An ingoing contribution is the amount a prospective resident must pay under a residence contract to secure a right to reside in the retirement village. The ingoing contribution is also referred to as the sale price or purchase price. It does not include ongoing charges such as rent or other recurring fees.

9.1 What is the estimated ingoing contribution (sale	Accommodation Unit	Range of ingoing contribution
	Independent living units	
- One bedroom		\$370,000 to \$410,000

price) range for all types of units in the village	- Two bedrooms	\$385,000 to \$550,000
	- Three bedrooms	\$690,000 to \$730,000
	Serviced apartments	
	- One bedroom	\$200,000 to \$240,000
	- Two bedrooms	\$ 300,000 to \$320,000
	Full range of ingoing contributions for all unit types	\$ 200,000 to \$730,000

9.2 Are there different financial options available for paying the ingoing contribution and exit fee or other fees and charges under a residence contract?
If yes: specify or set out in a table how the contract options work e.g. pay a higher ingoing contribution and less or no exit fee.

Yes No

Ozcare offers a dynamic pricing model; whereby you are able to pay above or below the advertised price. See for example the model below based on an advertised price of an ILU for \$450,000. The standard DMF is 30% across 5 years.

Option		PRICE	DMF %	DMF \$	EE	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Total
1	Increase ↑	40% \$ 630,000	12.5%	\$ 78,750	\$ 551,250	4.5%	2.0%	2.0%	2.0%	2.0%	12.5%
2		30% \$ 585,000	16.0%	\$ 93,600	\$ 491,400	5.6%	2.6%	2.6%	2.6%	2.6%	16.0%
3		20% \$ 540,000	20.0%	\$ 108,000	\$ 432,000	6.8%	3.3%	3.3%	3.3%	3.3%	20.0%
4		10% \$ 495,000	25.0%	\$ 123,750	\$ 371,250	8.6%	4.1%	4.1%	4.1%	4.1%	25.0%
5	Base	- \$ 450,000	30.0%	\$ 135,000	\$ 315,000	10.0%	5.0%	5.0%	5.0%	5.0%	30.0%
6	Discount ↓	-10% \$ 405,000	37.5%	\$ 151,875	\$ 253,125	12.7%	6.2%	6.2%	6.2%	6.2%	37.5%
7		-15% \$ 382,500	41.0%	\$ 156,825	\$ 225,675	13.8%	6.8%	6.8%	6.8%	6.8%	41.0%
8		-20% \$ 360,000	46.0%	\$ 165,600	\$ 194,400	15.6%	7.6%	7.6%	7.6%	7.6%	46.0%
9		-25% \$ 337,500	51.0%	\$ 172,125	\$ 165,375	17.0%	8.5%	8.5%	8.5%	8.5%	51.0%

9.3 What other entry costs do residents need to pay?

- Transfer or stamp duty
 Costs related to your residence contract
 Costs related to any other contract e.g. Carport Licence fee (Verona House residents only)
 Advance payment of General Services Charge
 Other costs

You are responsible for payment of your own legal costs and disbursements associated with your Residence Contract. You are also responsible for the Operator's legal costs of \$1,350 plus GST.

Part 10 – Ongoing Costs - costs while living in the retirement village

General Services Charge: Residents pay this charge for the general services supplied or made available to residents in the village, which may include management and administration, gardening and general maintenance and other services or facilities for recreation and entertainment described at 7.1.

Maintenance Reserve Fund contribution: Residents pay this charge for maintaining and repairing (but not replacing) the village's capital items e.g. communal facilities, swimming pool. This fund may or may not cover maintaining or repairing items in your unit, depending on the terms of your residence contract.

The budgets for the General Services Charges Fund and the Maintenance Reserve Fund are set each financial year and these amounts can increase each year. The amount to be held in the Maintenance Reserve Fund is determined by the operator using a quantity surveyor's report. **Note:** The following ongoing costs are all stated as weekly amounts to help you compare the costs of different villages. However, the billing period for these amounts may not be weekly.

10.1 Current weekly rates of General Services Charge and Maintenance Reserve Fund contribution

Type of Unit	General Services Charge (weekly)	Maintenance Reserve Fund contribution (weekly)
Independent Living Units	\$115.44	\$55.00
Serviced Apartments	\$119.49	\$40.77

Last three years of General Services Charge and Maintenance Reserve Fund contribution

Financial year	General Services Charge (range) (weekly)	Overall % change from previous year	Maintenance Reserve Fund contribution (range) (weekly)	Overall % change from previous year (+ or -)
Independent Living Units				
2023-24	\$115.44	+8.03%	\$55.00	+1.48%
2022-23	\$106.87	+7.4%	\$54.20	+11.14%
2021-22	\$99.50	+12.89%	\$48.76	+14.03%
Serviced Apartments				
2023-24	\$119.49	+8.01%	\$40.77	+1.49%
2022-23	\$110.63	+7.4%	\$40.17	+11.55%
2021-22	\$103.01	+12.70%	\$36.01	+13.63%

10.2 What costs relating to the units are not covered by the General Services Charge? (residents will need to pay these costs separately)

- Contents insurance
- Home insurance (freehold units only)
- Electricity
- Gas

- Water
- Telephone
- Internet
- Pay TV
- Other

We will provide one set of keys for the unit and residents must pay for any additional or replacement keys requested by residents including any fees for locksmith services.

Residents of the independent living units and serviced apartments in Verona House will

		<p>be required to pay any fees and/or charges incurred by Canossa as a result of false fire alarms attend by the Queensland Fire and Rescue Service.</p> <p>Emergency Alarm system</p>
<p>10.3 What other ongoing or occasional costs for repair, maintenance and replacement of items in, on or attached to the units are residents responsible for and pay for while residing in the unit?</p>	<p><input checked="" type="checkbox"/> Unit fixtures</p> <p><input checked="" type="checkbox"/> Unit fittings</p> <p><input checked="" type="checkbox"/> Unit appliances</p> <p><input type="checkbox"/> None</p> <p>Additional information</p> <p>Residents must pay the cost of all replacement light bulbs fitted to the unit.</p> <p>You are responsible for all costs related to keeping your residence clean, well maintained and in good repair, damage and accelerated wear and tear. You are also responsible for all of the costs related to alterations and additions made on your behalf as well, as any items you bring into the Unit.</p>	
<p>10.4 Does the operator offer a maintenance service or help residents arrange repairs and maintenance for their unit?</p> <p>If yes: provide details, including any charges for this service.</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><u>The village's on-site maintenance staff are available to provide assistance to residents as and where applicable (including assistance in engaging external contractors where necessary).</u></p> <p><u>A service charge may be applicable to residents for this general assistance and residents will be responsible for materials or services provided by third party providers.</u></p>	
<p>Part 11 – Exit fees – when you leave the village</p>		
<p><i>A resident may have to pay an exit fee to the operator when they leave their unit or when the right to reside in their unit is sold. This is also referred to as a 'deferred management fee' (DMF).</i></p>		
<p>11.1 Do residents pay an exit fee when they permanently leave their unit?</p> <p>If yes: list all exit fee options that may apply to new contracts</p>	<p><input checked="" type="checkbox"/> Yes – all residents pay an exit fee calculated using the same formula. Formula note: this exit fee formula applies to prospective residents only. The village operator reserves the right to vary this formula in the future at its discretion. Different formula may apply for existing residents' contracts)</p> <p><input type="checkbox"/> No exit fee</p> <p><input type="checkbox"/> Other</p>	
<p>Time period from date of occupation of unit to the date the resident ceases to reside in the unit</p>	<p>Exit fee calculation based on</p> <ul style="list-style-type: none"> • your ingoing contribution 	

1 year or less	10% of your ingoing contribution calculated on a daily basis
2 years	15% of your ingoing contribution
3 years	20% of your ingoing contribution
4 years	25% of your ingoing contribution
5 years	30% of your ingoing contribution
10 years	30% of your ingoing contribution
<p>Note: if the period of occupation is not a whole number of years, the exit fee will be worked out on a daily basis.</p> <p>The maximum (or capped) exit fee is 30% of the ingoing contribution after 5 years of residence – for example</p> <p>The minimum exit fee is 10% of the Ingoing Contribution divided by 365 (daily rate).</p>	

<p>11.2 What other exit costs do residents need to pay or contribute to?</p>	<p><input type="checkbox"/> Sale costs for the unit</p> <p><input checked="" type="checkbox"/> Legal / Administrative costs - Any legal / administrative costs the Operator may incur in relation to the termination of your Residence Contract</p> <p><input checked="" type="checkbox"/> Other costs</p> <ul style="list-style-type: none"> • Any General Services Charges, Personal Services Charges, Maintenance Reserve Fund Contribution or other monies due and payable by you to the Operator under the Residence Contract at the exit entitlement date • The cost of any reinstatement works to the unit in accordance with the Residence Contract and the Act. • Such other costs (if any) that may be payable by the resident under the Resident Contract or the Act at the time of exit
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Part 12 – Reinstatement and renovation of the unit

<p>12.1 Is the resident responsible for reinstatement of the unit when they leave the unit?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>Reinstatement work means replacements or repairs that are reasonably necessary to return the unit to the same condition it was in when the resident started occupation, apart from:</i></p> <ul style="list-style-type: none"> • <i>fair wear and tear; and</i> • <i>renovations and other changes to the condition of the unit carried out with agreement of the resident and operator.</i> <p><i>Fair wear and tear includes a reasonable amount of wear and tear associated with the use of items commonly used in a retirement village. However, a resident is responsible for the cost of replacing a capital</i></p>
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	<p><i>item of the retirement village if the resident deliberately damages the item or causes accelerated wear.</i></p> <p>Entry and exit inspections and reports are undertaken by the operator and resident to assess the condition of the unit.</p>
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<p>12.2 Is the resident responsible for renovation of the unit when they leave the unit?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><i>Renovation means replacements or repairs other than reinstatement work.</i></p> <p>By law, the operator is responsible for the cost of any renovation work on a former resident's unit, unless the residence contract provides for the resident to share in the capital gain on the sale of the resident's interest in the unit. Renovation costs are shared between the former resident and operator in the same proportion as any capital gain is to be shared under the residence contract.</p>
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Part 13– Capital gain or losses

<p>13.1 When the resident's interest or right to reside in the unit is sold, does the resident share in the capital gain or capital loss on the resale of their unit?</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
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Part 14 – Exit entitlement or buyback of freehold units

An exit entitlement is the amount the operator may be required to pay the former resident under a residence contract after the right to reside is terminated and the former resident has left the unit.

<p>14.1 How is the exit entitlement which the operator will pay the resident worked out?</p>	<p>The exit entitlement for the unit is equal to the ingoing contribution paid by the resident, LESS:</p> <ul style="list-style-type: none"> ▪ the exit fee; ▪ any outstanding personal services or general services charges; ▪ any outstanding maintenance reserve fund contributions; ▪ any reinstatement costs payable by the resident; ▪ any costs of storage of the resident's contents; and ▪ any other monies which are owing to the operator by the resident.
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<p>14.2 When is the exit entitlement payable?</p>	<p>By law, the operator must pay the exit entitlement to a former resident on or before the earliest of the following days:</p> <ul style="list-style-type: none"> • the day stated in the residence contract <ul style="list-style-type: none"> ➤ no date is stated in the residence contract • 14 days after the settlement of the sale of the right to reside in the unit to the next resident or the operator
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	<ul style="list-style-type: none"> 18 months after the termination date of the resident's right to reside under the residence contract, even if the unit has not been resold, unless the operator has been granted an extension for payment by the Queensland Civil and Administrative Tribunal (QCAT). <p>In addition, an operator is entitled to see probate or letters of administration before paying the exit entitlement of a former resident who has died.</p>
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14.3 What is the turnover of units for sale in the village?	<p>6 accommodation units were vacant as at the end of the last financial year</p> <p>6 accommodation units were resold during the last financial year</p> <p>8.2 months was the average length of time to sell a unit over the last 3 financial years.</p>
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Part 15 – Financial management of the village

15.1 What is the financial status for the funds that the operator is required to maintain under the Retirement Villages Act 1999?	General Services Charges Fund for the last 3 years			
	Financial Year	Deficit/Surplus	Balance	Change from previous year
	2023 - 2024	\$28,509	\$17,311	+432%
	2022-2023	(\$7,975)	(\$9,198)	+79%
	2021-2022	(\$37,112)	(\$1,233)	-200%
	Balance of General Services Charges Fund for last financial year <i>OR</i> last quarter if no full financial year available			\$17,311
	Balance of Maintenance Reserve Fund for last financial year <i>OR</i> last quarter if no full financial year available			\$360,654
	Balance of Capital Replacement Fund for the last financial year <i>OR</i> last quarter if no full financial year available			\$368,022
Percentage of a resident ingoing contribution applied to the Capital Replacement Fund			As below	
The operator pays a percentage of a resident's ingoing contribution, as determined by a quantity surveyor's report, to the Capital Replacement Fund. This fund is used for replacing the village's capital items.				
OR <input type="checkbox"/> the village is not yet operating.				

Part 16 – Insurance

The village operator must take out general insurance, to full replacement value, for the retirement village, including for:

- communal facilities; and
- the accommodation units, other than accommodation units owned by residents.

Residents contribute towards the cost of this insurance as part of the General Services Charge.

16.1 Is the resident responsible for arranging any insurance cover?

If yes, the resident is responsible for these insurance policies:

Yes No

If yes, the resident is responsible for these insurance policies:

Residents are responsible for insuring their contents and keeping them insured against loss, theft, damage or destruction.

Part 17 – Living in the village

Trial or settling in period in the village

17.1 Does the village offer prospective residents a trial period or a settling in period in the village?

If yes:
provide details including, length of period, relevant time frames and any costs or conditions

Yes No

Pets

17.2 Are residents allowed to keep pets?

If yes: specify any restrictions or conditions on pet ownership

Yes No

Pets must be approved by the Scheme Operator. Pets must remain on leash when not in the unit.

Visitors

17.3 Are there restrictions on visitors staying with residents or visiting?

If yes: specify any restrictions or conditions on visitors (e.g. length of stay, arrange with manager)

Yes No

For overnight visitors, the Village Manager must be notified of the length of the visit and number of visitors.

No boarders are permitted.

Village by-laws and village rules

<p>17.4 Does the village have village by-laws?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>By law, residents may, by special resolution at a residents meeting and with the agreement of the operator, make, change or revoke by-laws for the village.</i></p> <p><i>Note: See notice at end of document regarding inspection of village by-laws</i></p>
<p>17.5 Does the operator have other rules for the village.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If yes: Rules may be made available on request</p>
<p>Resident input</p>	
<p>17.6 Does the village have a residents committee established under the <i>Retirement Villages Act 1999</i>?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><i>By law, residents are entitled to elect and form a residents committee to deal with the operator on behalf of residents about the day-to-day running of the village and any complaints or proposals raised by residents.</i></p> <p><i>You may like to ask the village manager about an opportunity to talk with members of the resident committee about living in this village.</i></p>
<p>Part 18 – Accreditation</p>	
<p>18.1 Is the village voluntarily accredited through an industry-based accreditation scheme?</p>	<p><input checked="" type="checkbox"/> No, village is not accredited</p> <p><input type="checkbox"/> Yes, village is voluntarily accredited through:</p>
<p>Note: Retirement village accreditation schemes are industry-based schemes. The <i>Retirement Villages Act 1999</i> does not establish an accreditation scheme or standards for retirement villages.</p>	
<p>Part 19 – Waiting list</p>	
<p>19.1 Does the village maintain a waiting list for entry?</p> <p>If yes,</p> <ul style="list-style-type: none"> • what is the fee to join the waiting list? 	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> No fee</p>
<p>Access to documents</p>	
<p>The following operational documents are held by the retirement village scheme operator and a prospective resident or resident may make a written request to the operator to inspect or take a copy of these documents free of charge. The operator must comply with the request by the date stated by the prospective resident or resident (which must be at least seven days after the request is given).</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Certificate of registration for the retirement village scheme <input checked="" type="checkbox"/> Certificate of title or current title search for the retirement village land 	

- Village site plan
- Plans showing the location, floor plan or dimensions of accommodation units in the village
- Plans of any units or facilities under construction
- Development or planning approvals for any further development of the village
- An approved redevelopment plan for the village under the *Retirement Villages Act*
- An approved transition plan for the village
- An approved closure plan for the village
- The annual financial statements and report presented to the previous annual meeting of the retirement village
- Statements of the balance of the capital replacement fund, or maintenance reserve fund or general services charges fund (or income and expenditure for general services) at the end of the previous three financial years of the retirement village
- Statements of the balance of any Body Corporate administrative fund or sinking fund at the end of the previous three years of the retirement village
- Examples of contracts that residents may have to enter into
- Village dispute resolution process
- Village by-laws
- Village insurance policies and certificates of currency
- A current public information document (PID) continued in effect under section 237I of the Act (this applies to existing residence contracts)

An example request form containing all the necessary information you must include in your request is available on the Department of Communities, Housing and Digital Economy website.

Further Information

If you would like more information, contact the Department of Communities, Housing and Digital Economy on 13 QGOV (13 74 68) or visit our website at www.chde.qld.gov.au

General Information

General information and fact sheets on retirement villages: www.qld.gov.au/retirementvillages
 For more information on retirement villages and other seniors living options:
www.qld.gov.au/seniorsliving

Regulatory Services, Department of Communities, Housing and Digital Economy

Regulatory Services administers the *Retirement Villages Act 1999*. This includes investigating complaints and alleged breaches of the Act.

Department of Communities, Housing and Digital Economy

GPO Box 690, Brisbane, QLD 4001

Phone: 07 3013 2666

Email: regulatoryservices@chde.qld.gov.au

Website: www.chde.qld.gov.au/regulatoryservices

Queensland Retirement Village and Park Advice Service (QRVPAS)

Specialist service providing free information and legal assistance for residents and prospective residents of retirement villages and manufactured home parks in Queensland.

Caxton Legal Centre Inc.

1 Manning Street, South Brisbane, QLD 4101

Phone: 07 3214 6333

Email: caxton@caxton.org.au

Website: caxton.org.au

Department of Human Services (Australian Government)

Information on planning for retirement and how moving into a retirement village can affect your pension

Phone: 132 300

Website: www.humanservices.gov.au/individuals/subjects/age-pension-and-planning-your-retirement

Seniors Legal and Support Service

These centres provide free legal and support services for seniors concerned about elder abuse, mistreatment or financial exploitation.

Caxton Legal Centre Inc.

1 Manning Street, South Brisbane, QLD 4101

Phone: 07 3214 6333

Email: caxton@caxton.org.au

Website: caxton.org.au

Queensland Law Society

Find a solicitor

Law Society House

179 Ann Street, Brisbane, QLD 4000

Phone: 1300 367 757

Email: info@qls.com.au

Website: www.qls.com.au

Queensland Civil and Administrative Tribunal (QCAT)

This independent decision-making body helps resolve disputes and reviews administrative decisions.

GPO Box 1639, Brisbane, QLD 4001

Phone: 1300 753 228

Email: enquiries@qcat.qld.gov.au

Website: www.qcat.qld.gov.au

Department of Justice and Attorney-General

Dispute Resolution Centres provide a free, confidential and impartial mediation service to the community.

Phone: 07 3006 2518

Toll free: 1800 017 288

Website: www.justice.qld.gov.au

Livable Housing Australia (LHA)

The Livable Housing Guidelines and standards have been developed by industry and the community to provide assurance that a home is easier to access, navigate and live in, as well as more cost effective to adapt when life's circumstances change.

Website: www.livablehousingaustralia.org.au/